

**MINUTES OF THE LOSTOCK GRALAM PARISH COUNCIL MEETING HELD ON MONDAY 10<sup>th</sup> JANUARY 2022 AT THE CHURCH HALL**

**Part I**

The meeting commenced at 7.00pm.

**PRESENT:** Parish Councillors M Litton, P Walker, T Smith, K Hodgkinson, P Kelly, L Kelly, M Venables and A Ross <sup>7.20pm</sup>.

**IN ATTENDANCE:** L Sandison, Clerk

**PUBLIC/PCSO:** 3 x Members of the public

**1. PUBLIC FORUM**

-Concerns raised by 3 Warren Avenue residents with regards to a lack of parking spaces which results in vehicles parking on the pavements and blocking the Avenue. The residents would like to see part of the raised grass green converted into parking. The residents have raised the matter with CWAC who have advised that no funding is available for the suggested parking scheme.

*The Parish Council agreed to write to CWAC Highways with regards to safety concerns and will try to arrange a meeting with them to discuss the lack of parking.*

-Cllr P Kelly advised that he had been litter picking at the back of the retail units on the Cheshire Business Park due the rear of the units not being properly secured. Cllr Kelly asked that the Clerk report the security issue to the Management Company responsible for the units.

-Cllr P Kelly advised that a child had been run over whilst crossing the road at Wincham Hollow. It is believed the child sustained several injuries.

-Cllr P Kelly advised that he is litter picking many paper napkins from costa coffee and that he would like costa coffee to erect signage to discourage customers from littering the local area.

-Cllr T Smith raised concerns that the Griffith Road flood has now moved to just over the canal bridge on Manchester Road.

-Cllr K Hodgkinson raised concerns about potholes on Birches Lane.

**2. APOLOGIES FOR ABSENCE**

The PC **RESOLVED** to accept apologies from Chairman T Hodges, Cllr P Cobley, Cllr M Stocks.

**3. DECLARATIONS OF INTEREST**

-Cllr P Walker is a member of the Lostock Gralam Community Centre Association Committee and the Lostock Gralam Parochial Church Council.

**4. MINUTES**

It was **RESOLVED** to accept the minutes of the Parish Council Meeting held on Monday 6<sup>th</sup> December 2021, having been copied to members was taken as read and confirmed and signed as being a correct record.

**5. PROGRESS REPORT**

-The Clerk advised that she and Cllrs M Venables and P Cobley and Maggie at the Community Centre Association had researched the practicalities and costs associated with installing a storage container on the Community Centre carpark.

The PC considered the proposal and agreed that other cheaper options are available for the amount of storage the PC requires. The Clerk will therefore seek advice from Chalc regarding archiving facilities for Parish Councils.

-The Clerk reported the Hall Lane and Stubbs Lane leaves on the pavement to CWAC on 13/12/2021. She will chase up progress.

-The Clerk has requested that a timer be installed on the light on the Cheshire Avenue substation which is currently activated by close motion at night-time.

-The Clerk advised that the £1000 bus shelter Members Budget Grant has now been received from CWAC. The PC **RESOLVED** to continue with the project now that funding has been secured.

## **6. POLICE**

PCSO Phil Hambleton sent the following report:

### **ASB**

- Number of reports of youths causing issues around the Shops on Cheshire Avenue. Some of those involved identified and home visits conducted. There have been no further reports since the home visits.
- Townshend Road play area, fence panels have been removed/damaged and left on the play area.

### **Theft (including shoplifting).**

- 3 Reports of shoplifting reported.

### **Burglary**

- No Reports Received.

### **Vehicle / bicycle theft**

- No Reports Received.

### **Parking/Highway disruptions**

- No Reports Received.

## **7. MARK STOCKS**

-Cllr Stocks sent the following update:

-Cllr Stocks, the local councillor and CWAC have all submitted objections to the LSEP Section 36 variation application. Cllr Stocks is of the understanding that the Secretary of State does have the power to amend the original permission.

-It is expected but not yet confirmed that Council Tax will increase by 3%.

## **8. PRECEPT**

-The PC considered the 2022/23 budget proposal along with recommended increases to cover costs.

-The PC **RESOLVED** to request a precept of £26,210 for 2022/23, this would result in a 1.9% increase which would see the band D charge increase from £33.47 to £34.11.

## 9. PLAY AREA

### (a) Play Area

-The Clerk advised that the supplier of the Glockenspiel can no longer get hold of the 2-beater replacement part. They have however sent details of a single beater replacement which would cost £36 + vat + delivery.

The PC **RESOLVED** to go ahead with the replacement part on the condition that it will fit the existing glockenspiel.

-Hags have been instructed to repair the hippo springer and quote for wet pour repairs and quarterly operational play inspections.

-Strike have been instructed to replace the damaged security fence panel at the play area.

-The grass cutting tender has been advertised on the PC website and three contractors invited to tender.

### (b) Sports Facility Management Committee (SFMC)

-The SFMC Chairman updated the Parish Council on the MUGA hire consultation, advising that no responses were received.

He advised that a MUGA hire enquiry had been received for two evenings per week, which would not be permitted under the current Letting Policy due to the times requested.

The PC reviewed the current terms within the Letting Policy and **RESOLVED** not to offer exclusive hire of the grass or MUGA. The Letting Policy will therefore be suspended until further notice with no exclusive MUGA or grass hire's being excepted.

-The SFMC Chairman presented a number of MUGA path layout options along with costs from potential suppliers. The SFMC recommended option 2, to offer full disabled access from the play area to the MUGA to the teen shelter.

-The PC **RESOLVED** to accept option 2, and **RESOLVED** to award the contract for the works to Groundworks and Leisure Services Ltd for the sum of £5,303.82 + VAT.

### (c) CCTV

-The PC **RESOLVED** to accept the amended CCTV Policy and Code of Practice.

-The Clerk will look into licenses / training required for the use of CCTV.

-Some camera positions require tweaking which will be carried out by Cllr M Venables.

## 10. PLANNING

The Council considered the following planning applications and **RESOLVED** to respond as below:

| <b>APPLICATIONS –</b>   |  |
|---|--|
| <i>The PC no longer automatically receives paper copy plans, please view documentation at <a href="https://pa.cheshirewestandchester.gov.uk/online-applications/">https://pa.cheshirewestandchester.gov.uk/online-applications/</a></i> |  |
| 21/04723/FUL  | -15 Paulden Road Lostock Gralam Northwich<br>-First floor front extension, single storey rear extension and conversion of garage to accommodation - amendment to 21/02681/FUL<br><b>No Objection</b> |
| <b>APPEALS</b>  |  |
|   |  |
| <b>DECISIONS</b>  |  |
|   |  |

## **11. CHAIRMAN & COUNCILLORS' REPORTS**

- Consider extending the usage time of the MUGA by installing lighting from dusk to cut off at 9pm in the winter months.

*Proposed by:* Cllr M Venables, *Seconded by:* Cllr A Ross

*Action:* It was agreed to conduct a feasibility study.

-Consider celebrations for the Queens diamond jubilee in June possibly in co-operation with the community centre.

*Deferred until the Chairman and Community Centre Association are available to partake in the discussion.*

– Suggestion of double yellow lines on Station Road, approx. 10 meters approaching the traffic lights. This request is made due to on street parking forcing the flow of traffic into and across the centre of the road whilst queuing for the traffic lights.

*Withdrawn by proposer*

-Leaves on the Hall Lane pavement, bus shelter project and Fryer Road/Commercial unit white paint on wall, railings and pavement.

*Leaves and bus shelter discussed in Point 5.*

*Action: It was agreed that the Clerk should write to the Commercial Unit Owner.*

## **12. CLERKS REPORT**

-The Clerk attended a Manchester Airport Meeting (virtual) on Tuesday 7<sup>th</sup> December. Information from the meeting was circulated to councillors via email.

-The Community Centre Association has enquired about installing a remembrance bench for Jackie Garner at the play area.

*The PC **RESOLVED** that it would be acceptable to install a bench at the play area.*

-The Clerk and Cllr M Venables are to attend (virtual) HS2 Ph2b Hybrid Bill briefing on Tuesday 18<sup>th</sup> January 2022.

-The Clerk is due to attend a (virtual) LSEP meeting on Tuesday 25<sup>th</sup> January 2022.

-Thank you email received from the Church PCC for their Church Yard Maintenance grant.

-Councillor email account update. Cllr M Venables will carry out IT surgeries to get any email setup issues resolved.

## **13. FINANCE**

- Up to date budget to actual and bank reconciliation received and accepted.
- The PC **RESOLVED** to accept the following payments which are due:

| Payee         | Details and Period              | Amount   |
|---------------|---------------------------------|----------|
| 300854        | Lyndsey Sandison                | £827.65  |
| 300855        | HMRC                            | £5.16    |
| 300856        | Royal Mail Group Ltd            | £360.00  |
| 300857        | Ash Waste Ltd                   | £125.76  |
| 300858        | CG Services Cheshire Ltd        | £212.00  |
| 300859        | Northwich Town Council          | £2874.00 |
| S/O           | Freeola                         | £12.56   |
| <b>Income</b> |                                 |          |
| Bank Transfer | CWAC                            | £250.00  |
| Bank Transfer | CWAC                            | £750.00  |
| Cheque        | Lostock Gramam Community Centre | £150.00  |

### **COUNCILLORS' REPORTS & FUTURE AGENDA ITEMS**

- Discuss planting a Christmas tree at the Stubbs Lane play area.
- Tree survey required at the Stubbs Lane play area – several trees have been identified as having Ash dieback.

The meeting finished at 8.12pm

### **DATE AND TIME OF NEXT MEETING**

The next Parish Council meeting is Monday 7<sup>th</sup> February 2022 at 7.00pm in the Church Hall.

*L. Sandison*