**MINUTES OF THE LOSTOCK GRALAM PARISH COUNCIL MEETING HELD ON MONDAY** **9th SEPTEMBER 2020 VIA ZOOM VIDEO CALL**

**Part I**

The meeting commenced at 7.30 pm.

**PRESENT:** Parish Councillors T Hodges, P Kelly, M Litton, T Smith, M Venables, A Ross, P Cobley, P Walker, K Hodgkinson and L Kelly.

**IN ATTENDANCE:** L Sandison, Clerk.

**ALSO PRESENT:** Military Fitness Instructor

**PUBLIC FORUM**

A local Military Fitness Instructor updated the Parish Council on how classes and membership had been over the last few months in light of the Covid pandemic. The Clerk enquired whether the Fitness Instructor would be able to deliver classes aimed at the teenage community. The instructor is advanced CRB checked and would potentially be able to deliver school holiday activities. The Clerk will look to see what funding is available for community enrichment programmes for youths.

**APOLOGIES FOR ABSENCE**

It was **RESOLVED** to accept apologies from Cllr M Stocks.

##### DECLARATIONS OF INTEREST

None.

**MINUTES**

It was **RESOLVED** to accept the minutes of the Parish Council Meeting held on Monday 3rd August 2020.

**CO-OPTION**

It was **RESOLVED** to Co-opt Kath Hodgkinson onto the Lostock Gralam Parish Council. The Parish Council has now filled all of its vacancies.

**PROGRESS REPORT**

-The picnic benches have now been installed at the play area. The concrete pads however are not to an acceptable standard, which the Clerk is working to resolve with CWAC.

-Ian Lovatt has asked if the PC logo can go on the new Hall Lane LG road sign. Awaiting update.

-£250.00 Christmas Light Switch on grant received from CWAC Members Budget.

-The Clerk is awaiting an update on the relocation of the School Planter.

-The Clerk is awaiting an update regarding a bus shelter for Manchester Road between the Stubbs Lane and Lodge Lane junctions.

**POLICE**

Report from PCSO Rebecca Jackson:

**ASB**

LOSTOCK GRALAM- incident (s)

Several reports of antisocial behaviour happening in Lostock Gralam Park. Investigations have taken place to find those involved and an increase in patrols in the area.

**THEFT**

LOSTOCK GRALAM- 7 incidents (s)

All incidents of theft from the Co-op. CCTV enquiries are still ongoing to identify those involved.

**SUSPICIOUS ACTIVITY**

LOSTOCK GRALAM- 3 incident (s)

Male was going around asking to buy cars off people. No further calls made.

Male wandering around the Avandale Lodge. Officers have been made aware but no further sightings.

Co-op ATM down. This was possibly due to storms.

**DRUGS**

LOSTOCK GRALAM-

There have been a number of reports surrounding possible drug activity. We are working with partner agencies in dealing with the situation.

Whilst on patrol in the community, members of the public have asked me to raise the following points at the parish council meeting –

1. Possible CCTV being put in place at Lostock Gralam Community Centre to help deter and identify those involved in the antisocial behaviour.

2. Idea for a skate part for the youths to go to. This gives them something to occupy themselves with and may deter future antisocial behaviour that is occurring at Lostock Gralam Park.

**PCSO Update**

I will continue to address antisocial behaviour that has been happening in Lostock Gralam.

**THIS MONTH PRIORITIES**

I will continue to increase my patrols around the antisocial behaviour hotspots to try and deter future incidents.

**Weekly PCSO surgeries** I will be holding my weekly mobile PCSO surgeries in Lostock Gralam Community Centre car park on the following dates:

Wednesday 2nd Septemeber 17:00-18:00

Thursday 10th September 17:00-18:00

Thursday 17th September 12:00-13:00

Wednesday 23rd September 17:00-18:00

All welcome to come along to say hello and discuss any local issues or concerns that you may have.

PCSO Rebecca

**CRIME & ANTISOCIAL BEHAVIOUR**

-Cllrs discussed the recent increase in crime and antisocial behaviour in the Parish. Both Cllr T Hodges and Cllr P Cobley have spoken to the Shakerley PCSO who suggested that CCTV at the Community Centre Play Area and a skate park for the youth may help.

Cllr T Smith has now reported the theft of plants from the PC flower planter.

Cllr K Hodgkinson advised that the bin at the end of Stubbs Lane is missing.

The Clerk will enquire about the legalities of CCTV on the play area. The Clerk will also look at the cost and possible funding opportunities available.

The Military Fitness Instructor advised that CCTV works very well at another PC play area where he holds classes. He kindly offered to speak with the PC to gain CCTV advice.

**MARK STOCKS**

Cllr Stocks was absent from the meeting but has advised that he is continuing to work on the issues which Cllr P Kelly raised with him last month.

##### PLAY AREAS AND INSPECTIONS

The Parish Council considered the costs of a Social Distance Sign at 750mm x 1400mm for the Community Centre Play Area. It was **RESOLVED** to opt for an Aluminium sign at a cost of £178.08 + VAT from BHMA Limited.

**FOOTBALL PITCH PROGRESS**

In order for Veolia to draw up a Finance Agreement, a third-party declaration form is required. The PC reviewed and **RESOLVED** to accept the agreement with both Chairman T Hodges and the Clerk authorised to sign the document.

The PC has been successful with the FCC grant of £30,445. As this is a landfill grant, a 10% third party payment of £3272.84 is required. The PC **RESOLVED** to make the payment enabling FCC to proceed with the grant application and draw up the Finance Agreement.

Your Environment are due on site on Thursday 10th September to complete the soakaway testing report.

**COMMUNITY CENTRE LEASE**

-The first draft of the Community Centre Lease will be available once the revised plan is received.

-John Wright will draw up the new lease plan once payment of £300.00 is received.

**CHAIRMANS REPORT**

-Lostock in Bloom project- it was **RESOLVED** to purchase 2000 Narcissi 10/12cm daffodil bulbs at a cost of £52.00 per 1000. It was also **RESOLVED** that the Clerk should purchase 1000 Tulip Bulbs.

-The PC **RESOLVED** to purchase plastic logo signs for the planters from the Sign Shed Ltd at cost of £4.85 each +vat +delivery.

-The PC considered and **RESOLVED** to produce a who’s who poster to include a photo and name of each Councillor. Cllr P Kelly, Cllr L Kelly and Cllr M Litton opted for a silhouette in replace of a photo.

**CLERKS REPORT**

-Cllrs discussed and considered the current guidance on holding face to face meetings. The PC **RESOLVED** to prepare for hybrid PC meetings with members of the public attending via Zoom. The Clerk will amend the Meeting Risk Assessment to include hybrid meetings and check that the Church Hall has internet.

-The PC **RESOLVED** to remove the twice weekly cleaning of the play area touch points from the Play Area Covid-19 Risk Assessment in line with other local play areas. Members of the public use the play area at their own risk and should clean equipment and children’s hands before and after use.

-The Clerk attended the Orsted virtual Local Liaison Meeting on 19/08/2020 – a verbal report was given.

-Complaint received regarding smell along Manchester Road. Orsted investigated the odour and confirmed that it was not coming from their site. Orsted have raised a complaint with Environmental Health. One possible explanation could be that TATA use ammonia when laying concrete and they’ve been laying concrete recently.

-CWAC Climate Emergency Funding – <https://www.cheshirewestandchester.gov.uk/your-council/councillors-and-committees/the-climate-emergency/climate-emergency-fund.aspx>

-Cllrs discussed the Christmas Light Switch on for 2020. Due to the current COVID-19 restrictions any gathering would need to be outdoors due to a restriction of up to 30 being able to meet indoors.

-The PC **RESOLVED** to purchase *4 x KEPLIN Litter Pickers at £9.84 and 12 pairs of work gloves at a cost of £9.84, for members of the public who want to litter pick on a regular basis.*

**PLANNING**

The Council considered the following planning applications and **RESOLVED** to respond as below:

|  |
| --- |
| APPLICATIONS |
|  |  |
|  |  |
| DECISIONS |
|  |  |

**FINANCE**

-The External Audit is now complete. As with the Internal Audit the External Auditor has drawn attention to receipt and review of budgetary control information within the minutes.

-The current account bank balance is £8,205.32 the deposit account balance is £50,933.45.

-It was **RESOLVED** to accept payment of the following accounts.

|  |  |  |
| --- | --- | --- |
| **Chq no.**  | **Payee** | **Amount** |
| 300737 | PKF Littlejohn LLP | £240.00 |
| 300738 | Ash Waste Ltd | £93.00 |
| 300739 | CG Services Cheshire Ltd | £266.00 |
| 300740 | Northwich Town Council | £480.00 |
| 300741 | John W Wright FCABE FRICS | £300.00 |
| S/O | Freeola | £13.11 |
| 300742 | FCC Recycling Uk Ltd | £3,272.84 |
|  | Income |  |
| BACS | CWAC | £250.00 |

**COUNCILLORS’ REPORTS & FUTURE AGENDA ITEMS**

-PCSO/ Blue Motorbike regularly speeding through Parish.

-Visible Lostock Gralam sign at the canal bridge.

The meeting finished at 8.52pm

**DATE AND TIME OF NEXT MEETING**

The next Parish Council meeting will be held on Monday 5th October 2020 at 7.30 p.m. The PC will look to prepare for a Hybrid Meeting with members of the public attending via Zoom and Councillors attending the Church Hall.

