

MINUTES OF THE LOSTOCK GRALAM PARISH COUNCIL MEETING HELD ON MONDAY 6th DECEMBER 2021 AT THE CHURCH HALL

Part I

The meeting commenced at 7.00pm.

PRESENT: Parish Councillors M Litton, P Walker, T Smith, K Hodgkinson, P Kelly, L Kelly, P Cobley and M Venables.

IN ATTENDANCE: L Sandison, Clerk

PUBLIC/PCSO: PCSO Phil Hambleton

PUBLIC FORUM

Cllr P Kelly gave the following updates:

- He attended a march against the LSEP Section 36 variation and was surprised by how many on the march, did not realise that the original planning application had been approved, and that the plant will be built.
- He has been in contact with Cllr Stocks, regarding gully emptying along Manchester Road and queried why only two gullies had been emptied. CWAC Highways gave a response that all gully's will be cleared in January.
- Cllr Stocks advised that there is no mapping of the drains.
- Cllr Kelly queried why wild flowers are not permitted on the Morrisons roundabout, CWAC Highways response was that it would not be safe for workers, to tend to the wildflowers.

Cllr L Kelly advised that the Christmas tree is looking wonky since the high winds.

APOLOGIES FOR ABSENCE

The PC **RESOLVED** to accept apologies from Chairman T Hodges and Cllr A Ross.

DECLARATIONS OF INTEREST

-Cllr P Walker is a member of the Lostock Gralam Community Centre Association Committee and the Lostock Gralam Parochial Church Council.

MINUTES

It was **RESOLVED** to accept the minutes of the Parish Council Meeting held on Monday 1st November 2021, having been copied to members was taken as read and confirmed and signed as being a correct record.

PROGRESS REPORT

- Light installed on 26.11.2021 on the Cheshire Avenue substation. Clerk to ask if this can be on a timer rather than motion sensor.
- Letter to BEIS has been sent regarding the LSEP Section 36 application to increase capacity.
- Inovyn awarded the PC a grant of £500 to go towards the Christmas tree light switch on.
- The newsletters have now been delivered. Thanks go to all those who helped deliver them.
- The bus shelter order has now been placed; this is subject to a gas inspection by cadent.
- Letter sent regarding overgrown trees near to the Highfield Avenue alleyway.

-On going tasks include, disabled access to the MUGA and drop kerb, investigate storage solutions, speed camera/30mph signage, mud on pavement. The Clerk will also report the fallen leaves which require sweeping across the parish.

POLICE

PCSO Phil Hambleton gave the following report:

- Thefts at the Co-op reported – CCTV of the suspects has been obtained.
- Youths hanging around the retail units around 5.30pm reported.
- Reports of youths smashing up a lamppost on Cheshire Avenue received, on investigation no youths were seen or damage to the lamppost.

Cllr P Kelly commented that he regularly speaks with the residents of Celandine Court, he also has witnessed drug dealing taking place on the overflow carpark at the Cheshire Business Park.

PCSO Hambleton confirmed that reports of boy racers doughnutting on the overflow carpark had been received from Celandine Court and that CCTV footage had been obtained to identify the vehicles involved.

MARK STOCKS

-Cllr Stocks was absent.

PLAY AREA

-The PC **RESOLVED** to accept the HAGS-SMP quote of £300.64 + VAT to tighten the U bolt on the Spring Hippo play equipment.

-The PC **RESOLVED** to accept the three-year grass cutting tender document.

-The PC **RESOLVED** to accept the Strike Fencing quote of £395.00 + VAT, proposed by Cllr Venables, seconded by Cllr Cobley.

SPORTS FACILITY MANAGEMENT COMMITTEE (SFMC)

-The SFMC Chairman gave a brief verbal update advising that no MUGA hire consultation responses have been received yet.

CCTV

-The PC **RESOLVED** that M Geoghegan of the Community Centre Association should be provided with a CCTV login for the PC's CCTV system which is housed in the Community Centre building.

-The PC **RESOLVED** that the current CCTV Code of Conduct should be updated to include M Geoghegan along with additional complaint procedures for dealing with authorised CCTV users.

-Cllr M Venables and the Clerk have now received CCTV training.

CLERKS REPORT

-Many thanks to the Councillors, Community Centre Association and Church Choir for this year's Christmas light switch on and Muga opening event which was enjoyed by the community. Thanks also to Cllr L Kelly who donated mince pies to the event.

-Graham Oakes would like to wish the whole PC a happy Christmas and thank you for inviting him to switch on the Christmas tree lights.

-The Clerk attended a CWAC Integrated Sustainable Transport Taskforce meeting on 23.11.2021, as this was the first meeting for the group it mainly focused on the Terms of Reference for the group.

-The Clerk is due to attend a Manchester Airport Meeting (virtual) on Tuesday 7th December at 10.00am-11.30am.

-The Clerk is due to attend an Orsted (virtual) meeting on Tuesday 7th December at 6.00pm.

PLANNING

The Council considered the following planning applications and **RESOLVED** to respond as below:

APPLICATIONS – <i>The PC no longer automatically receives paper copy plans, please view documentation at https://pa.cheshirewestandchester.gov.uk/online-applications/</i>	
APPEALS	
20/03850/FUL	-Lostock Lodge, Cheshire Avenue -Extension to existing care home and alterations to car park 10 th December 2021
DECISIONS	
20/04578/FUL	-280 Manchester Road Lostock Gramam -Change of use, part demolition and conversion of existing building to 5 apartments - (amended description and amended plans) Approved

FINANCE

- The PC **RESOLVED** to award a grant of £1,600.00 to St. John the Evangelist PCC for ground's maintenance of the churchyard. The 2021 budget allowance for this is £1,600.00.
- Making Tax Digital (MTD) letter received- the PC's first MTD VAT return deadline date is 7th August 2022. The Clerk has signed up to a HMRC approved bridging software which is FOC called mtdsorted.co.uk which allows the Clerk to continue using excel spreadsheets but submit VAT digitally.

The PC may however want to consider moving away from excel spreadsheets to a financial package which could be time saving, less prone to error and have the ability to submit VAT returns through the software. Scribe and Rialtas appear to be well used in the Parish Council sector. Quotes were attached to the summons for information.

- The PC reviewed the latest budget to actual and bank reconciliation.
- To note, ASH Waste did not receive last month's payment. The Clerk sent a replacement cheque 300842.

-The PC **RESOLVED** to accept the following payments which are due, * paid in the month:

Cheque	Payee	Amount
300840	Prism Studios Ltd*	£124.00
300841	Lostock Gramam Community Centre*	£200.00
300842	ASH Waste Ltd (Replacement Chq for 300831)*	£129.72
300843	M.W.Preece*	£300.00
300844	Lyndsey Sandison	£932.82
300845	DM Payroll Services Ltd	£60.00
300846	MCRUA	£25.00
300847	Lostock Gramam PCC	£1600.00
300848	Northwich Town Council	£288.00
300849	Access Ability Uk Ltd	£5,975.40
300850	Ash Waste Ltd	£103.96

300851	Mark Venables	£158.40
300852	CG Services Cheshire Ltd	£236.00
300853	Bailey Audio Systems Ltd	£216.00
	Income	
Bank transfer	Inovyn	£500.00
Bank transfer	Christmas Light Switch on Grant	£250.00

COUNCILLORS' REPORTS & FUTURE AGENDA ITEMS

-Double yellow lines on the Hall Lane traffic lights at the takeaway.

The meeting finished at 7.40pm

DATE AND TIME OF NEXT MEETING

The next Parish Council meeting is Monday 10th January 2022 at 7.00pm in the Church Hall.

The Clerks last working day before Christmas will be Wednesday 22nd December, returning back in the New year Tuesday 4th January 2022.

Wishing all the Councillors a very happy Christmas and New Year.

L. Sandison