

**MINUTES OF THE LOSTOCK GRALAM PARISH COUNCIL MEETING HELD ON MONDAY 6<sup>th</sup> SEPTEMBER 2021 AT THE CHURCH HALL**

**Part I**

The meeting commenced at 7.40 pm.

**PRESENT:** Parish Councillors T Hodges, P Walker, A Ross, M Litton, T Smith, K Hodgkinson, P Kelly, L Kelly and M Venables.

**IN ATTENDANCE:** L Sandison, Clerk.

**PUBLIC FORUM**

No public in attendance.

Cllr P Kelly informed the council of two separate dog fouling incidents which resulted in the dog owner picking up the dog mess after it was made clear they had been seen.

Cllr concerns received regarding drug deals taking place across the parish.

**APOLOGIES FOR ABSENCE**

It was **RESOLVED** to accept apologies from Cllr M Stocks and Cllr P Cobley.

**DECLARATIONS OF INTEREST**

- Chairman T Hodges sits on the Lostock Gralam Community Centre Association Committee.
- Councillor P Walker is a member of the Lostock Gralam Community Centre Association Committee and the Parochial Church Council.

**MINUTES**

It was **RESOLVED** to accept the minutes of the Parish Council Meeting held on Monday 2<sup>nd</sup> August 2021.

**PROGRESS REPORT**

- The Clerk and Cllr P Kelly are due to meet with CWAC Highways to discuss speed camera signage.
- The missing drain rod cover has now been replaced near to the overflow carpark.
- Swing barriers have now been installed at the Cheshire Business Park Offices. The Clerk will enquire whether a swing barrier can be installed at the Cheshire Avenue substation.

**POLICE**

**PCSO FLANAGAN August Monthly Update**

**Anti-Social Behaviour**

**LOSTOCK GRALAM**

Possible fire on Station Road, Fire Brigade were rang and no further reports to Police.

Reports of youths on Townshend Park, shouting and drinking alcohol. PCSO Flanagan attended, alcohol was seized and youths were moved on.

Possible use of drugs in vehicles outside of Townshend Road Park. Logged for intelligence and regular patrols of the area have been and will continue to be made in the area.

Reports of vehicle ASB on the car park on Cheshire Business Park, please can I ask that if anyone sees any vehicle ASB on the car park, to get the registration of the vehicle and a description of the vehicle and what it is doing.

**Suspicious Activity**

**LOSTOCK GRALAM**

Reports of male on moped trying to open car doors in the area. A good search was done of the area and the search made no trace for the male.

### **Theft**

#### **LOSTOCK GRALAM**

Theft of mountain bike reported. Investigations are on-going.

### **Road Safety**

#### **LOSTOCK GRALAM**

Speed enforcement has been conducted on Manchester Road this month, all offences recorded were sent off to be processed. I have received reports of speeding on School Lane and also Station Road, therefore this will be a focus for me next month to conduct some monitoring.

### **PCSO Update**

This month, I have conducted my usual patrols of each area for Shakerley Ward. Further to this, I have conducted speed enforcement in Lostock Gralam and Sproston. Further speed enforcement and monitoring will be conducted in the coming month on problem roads previously stated. My usual patrols of each area will be conducted this month. Our youth engagement activities on the Stubbs Lane Play Area were a big success and a massive thank you for allowing us to use the space. We will look to plan more events like this in the near future.

### **Weekly PCSO surgeries**

Wednesday 8<sup>th</sup> September 12pm – 1pm at Lostock Green Methodist Church

Wednesday 15<sup>th</sup> September 3pm – 4pm at Lostock Gralam Community Centre

Thursday 23<sup>rd</sup> September 3pm – 4pm at Shakerley Mere Car Park

Tuesday 28<sup>th</sup> September 12pm – 1pm at Allostock Village Hall

All welcome to come along to say hello and discuss any local issues or concerns. I am aware that not everyone will be able to attend these face to face. Therefore, I will also be active on social media during these times.

### **MARK STOCKS**

Cllr Stocks was absent.

### **COVID-19 UPDATE**

-Latest Covid Stats: 23/08/2021 to 29/08/2021 = 12 cases / 239 per 100,000 in Shakerley

### **PLAY AREA**

- Discussion with regards to children climbing on the play area meeting point shelter roof. The Clerk will seek clarification about liability should a child fall and injure themselves.
- Discussion regarding the latest play area inspection report and findings.
- Comments received that the zipwire seat is hanging too low.
- A suggestion to install signage to clear litter at the picknick benches was received.
- The PC deferred considering the security fence quotes until after the CCTV is installed.

### **CCTV:**

- The Arnold Clark grant towards CCTV has been received.
- The PCC grant towards CCTV has been.
- The PC **RESOLVED** to contribute £1,370 towards the CCTV project.
- Cllr M Venables and the Chairman will ascertain whether the bandwidth is sufficient before the Clerk places the CCTV order.
- The Clerk will liaise with the Community Centre Association to arrange an acceptable installation date of the CCTV system.

### **Football Pitch:**

Cllr M Venables, Chairman of the Executive Committee gave the following update:

- The contractor has set the levels for the MUGA, with excavation due to start on 7<sup>th</sup> September.
- The build is expected to last around three weeks.

- The FCC grant needs to be claimed by 30<sup>th</sup> September; therefore, payment of the fence is required before 30/9 with sufficient time for the cheque to be cashed and an up-to-date bank statement ordered.
- Veolia also require proof of payment before the remainder of the grant is paid, therefore the EC is keen to pay for the surface element promptly on completion.
- The PC **RESOLVED** that two payments can be arranged upon receipt of invoices to Groundwork and Leisure Services Ltd for the sum of £36,534 (Fence) and £40,200 (Surface).
- The PC **RESOLVED** to apply for online banking to allow instant access to bank statements.

-Cllr Venables spoke about the need for the current Executive Committee to step down once the project is complete and new committee formed with a new term of reference. The new committee would be responsible for the management of the MUGA and public open space hires.

-Cllr Venables spoke about publicity for the MUGA build and the opening. He proposed that there be a soft opening followed by a hard opening in October. Due to recent tampering of the site TPB fence Cllr Venables proposed that the site fence remains in place until the CCTV is operational and the MUGA is insured.

-The PC **RESOLVED** that the TPB fence should remain in place until the MUGA is ready for the soft opening.

-Cllr P Kelly suggested that a defibrillator should be installed at the Community Centre.

### **CHAIRMANS REPORT**

Cllr Walker (Community Centre Association & PCC)- asked whether any funds had been received for the public open space hires at the play area. The Clerk confirmed that funds have been requested. Cllr Walker informed the PC that the Community Centre Association would like to work with the PC on the MUGA opening event and Christmas light switch on. Cllr Walker informed the PC that the Church spire is in need of work which will cost around £13,000. The church will be holding fund raising events to help raise the funds required.

Cllr Tim Smith - asked that autumn bulbs be included on the next Agenda, and suggested that the PC write a newsletter with the latest work of the PC.

Cllr M Venables – suggested that a parish walk be arranged for October. Also that the PC should consider approving a payment of £195.00 for the additional insurance to cover the MUGA.

-The PC **RESOLVED** that a payment of £195.00 for the MUGA insurance can be raised.

Cllr M Litton- reminded the PC that the drop kerb and gate would be required if fairground rides need access to the play area field.

Cllr K Hodgkinson- advised that she would need around £20.00 to purchase plants for the school planter. The Clerk will enquire with CWAC if the hiab is available to move the planter to the Hall Lane traffic lights, before Cllr Hodgkinson plants up the planter for autumn/winter.

Chairman T Hodges – commented on a matter for PCSO Chris Flanagan.

### **CLERKS REPORT**

- The Clerk will be attending an LSEP LLC meeting on 23/09/2021.
- Christmas – the Clerk has asked NTC to check the Christmas lights for faults before they are next used. The Clerk informed the PC that the Christmas tree quote from NTC was £2,165.00 which is less than the previous year. The PC **RESOLVED** to accept the quote.
- Complaint received in the suggestion box regarding speeding on Station Road. The Clerk has responded to the letter and asked the PCSO to carry out speed monitoring.
- Complaint received in the suggestion box regarding the grass cutting and parked vehicles.

### **PLANNING**

The Council considered the following planning applications and **RESOLVED** to respond as below:

APPLICATIONS	
21/02879/FUL	-Langford Road Lostock Gralam -Demolition of existing side extension, erection of single storey side/rear extension  <b>-No comment</b>
DECISIONS	
20/03850/FUL	-Lostock Lodge Cheshire Avenue Lostock Gralam -Extension to existing care home and alterations to car park  <b>Refusal – due to proximity of three major hazard pipelines.</b>

## **FINANCE**

-The PC reviewed the updated cashflow for the MUGA build.

-The notice of conclusion of the External Audit has now been received. There are no issues to report. The Annual Governance & Accountability return is available for public inspection.

-The Co-operative bank overdraft has been approved; however, the PC is required to review and approve the documentation.

The following Resolutions were made:

1. **RESOLVED** pursuant to Rule that the borrowing from The Co-operative Bank p.l.c. of £10,00.00 under the terms & conditions of their Letter of Offer be confirmed.

2. **RESOLVED** pursuant to Rule that the Offer Letter in favour of The Co-operative Bank p.l.c. be signed by the Trustees of the company, namely:  
Lyndsey Sandison (Parish Clerk), Tim Hodges (Chairman) and Tim Smith (Councillor)

Certified that this is a true entry of the Resolutions passed at a meeting of the Committee Of Lostock Gralam Parish Council held on the 6<sup>th</sup> day of September 2021

*Signed*

I certify this to be a true copy of the Committee Meeting

*Signed*

-The PC **RESOLVED** to accept the following payments which are due:

Payee	Details and Period	Amount
Lyndsey Sandison	Salary + Expenses	£814.15
PKF Littlejohn LLP	External Audit Fee	£360.00
DM Payroll Services Ltd	6 Months Payroll services	£60.00
The Sign Shed Ltd	Multiple signs for the MUGA construction site	£97.64
Ash Waste Ltd	Bin Hire / Empty	£104.86
CG Services Cheshire Ltd	Grass Cutting	£212.00
Freeola	Quarterly Charge Email Pro and Extra Storage	£8.64
Authorised payments for mid-September		
Groundwork and Leisure Services Ltd	Muga Fence (Chq 1)	£36,534
Groundwork and Leisure Services Ltd	Muga Surface (Chq 2)	£40,200

Came & Co	Muga Insurance Premium	£195.00
Income		
PCC	CCTV Grant (expected W/C 30/08/2021)	2370.00

### **COUNCILLORS' REPORTS & FUTURE AGENDA ITEMS**

The meeting finished at 9.05pm

### **DATE AND TIME OF NEXT MEETING**

The next Parish Council meeting will be held on Monday 4<sup>th</sup> October 2021 at 7.30 p.m. in the Church Hall.

*L. Sandison*