

**MINUTES OF THE LOSTOCK GRALAM PARISH COUNCIL MEETING HELD ON MONDAY 4th
MARCH 2024 AT THE CHURCH HALL**

Part I

The meeting commenced at 7.00pm.

PRESENT: Parish Councillors M Litton (Chair), M Venables (Vice Chair) T Smith, T Hodges, L Cashmore, I Parkinson and K Hodgkinson.

IN ATTENDANCE: L Sandison, Clerk

PUBLIC/PCSO: 1 Member of the public, PCSO P Hambleton

1. PUBLIC FORUM

-MOP raised concern about evening anti-social behaviour on the overflow carpark next to Celandine Court. The flood lights are no longer working making it difficult to read car registrations, the MOP would like to see a barrier installed to stop vehicles gathering on the carpark in the evenings. MOP advised that they have litter picked the area.

-MOP advised that the housing association is due to hold a meeting on 5/2/2024 to form an official resident committee at Celandine Court.

-Cllr K Hodgkinson raised concern about two sunken grids on School Lane.

-Cllr T Smith advised that the Motorite site at the Hall Lane traffic lights is up for lease and that storage containers are being stored there.

2. APOLOGIES FOR ABSENCE

The PC **RESOLVED** to accept apologies from Cllr P Walker, Cllr A Ross, Cllr P Cobley and Cllr M Stocks.

3. DECLARATIONS OF INTEREST

Cllr T Hodges is a member of the Community Centre Association Committee.

4. MINUTES

The Parish Council **RESOLVED** to accept the Minutes of the Ordinary Meeting held on Monday 5th February 2024, having been copied to members was taken as read and confirmed as being a correct record.

4. PROGRESS REPORT

- a. Sunken road surface on Manchester Road near to the Gibbon Drive junction reported to CWAC again; ref HW587022273. **Update: Works order has been raised.**
- b. Blocked gully opposite the Fryer Road junction reported to CWAC again; ref HW587020904. **Update: Action taken to resolve issue.**
- c. Blocked gully at the end of School Lane near to Lodge Lane junction reported to CWAC, Ref HW587019152. **Update: Action taken to resolve issue.**
- d. Station Road hedge and need for grass verge to be reduced back to original road line reported to CWAC; ref SS586996316.
- e. Letter sent to Glencoe Cottages with regards to bush overgrowing the pavement, the bush has since been cut back.
- f. The new defib pads have been received and are installed.
- g. Railway fence re-reported to the Community Rail Officer.

6. POLICE

PCSO P Hambleton read out a report. See Appendix 1.

Traffic survey results received for Manchester Road which gave a **mean average speed of 26.4 mph** with the two directions varying slightly with averages of 28.4mph and 24.9mph. The PC has requested further information regarding the survey via PCSO Hambleton.

7. MARK STOCKS

N/a

8. ASSET REGISTER

The PC **RESOLVED** to accept the Asset Register for 23/2024 with an amendment.

9. RISK ASSESSMENT

The PC **RESOLVED** to accept the Risk Assessment for 23/2024.

10. ANNUAL GOVERNANCE STATEMENT & ADMINISTRATION

The PC **RESOLVED** to accept the Annual Governance Statement & Administration document for 2023/24.

11. PLAY AREA

- a. Groundworks and Leisure Ltd has advised that they will attend one weekend to make good the MUGA where it is loose in its fittings as indicated on the operational play inspection, this work will be carried out FOC.
- b. The Annual RoSPA play inspection is booked to take place in April.
- c. Play area repairs update given including works required to junior climbing frame/slide, Cllr Venables advised that he could replace some of the worn couplings and step but ultimately it may be that the PC need to replace this piece of equipment in the future.
- d. Permission has been gained to install signage on the Community Centre building to advise play area visitors not to kick balls at the building. Sign wording proof sent to CC for approval. Lightmain has provided a quote for netting.
- e. The PC **RESOLVED** to grant the Community Centre Association permission to use the Stubbs Lane play area site for their Family Fun Day on Saturday 31st August. Cllr M Venables agreed to produce a risk assessment for the event.
- f. Tata grant application update awaited.
- g. The PC **RESOLVED** to accept the HAGS 2024/25 quote for operational play inspections priced at £75+ vat per visit, **noted** to mention that the report can be complicated to follow especially when old photos are used.

12. PLANNING

The Council considered the following planning applications and **RESOLVED** to respond as below:

NEW PLANNING APPLICATIONS –

The PC no longer automatically receives paper copy plans, please view documentation at <https://pa.cheshirewestandchester.gov.uk/online-applications/>

NEW PLANNING DECISIONS

23/03318/FUL	-Units 1 and 2 469 Manchester Road Lostock Gralam Northwich CW9 7XG -Proposal to use an external area for outdoor seating. The area will include planters, seating, and a new surface finish. Approved
23/03856/FUL	- Costa Coffee Cheshire Business Park Cheshire Avenue - Installation of additional two rapid electric vehicle charging stations to two existing parking spaces to become EV charging bays with associated equipment and replacement of existing feeder pillar with updated kiosk Approved

13. CHAIRMAN & COUNCILLORS' REPORTS

- a. Cllr T Hodges has attended a Police Information Day, he spoke about an initiative to enrol the PC's CCTV cameras on the NICE initiative, the PC agreed that further information was required to understand if the initiative would be suitable for the Parish Council. Cllr Hodges also spoke about a cyber resilience scheme which the PC could use.
- b. Cllr T Smith –The Parish Council discussed the grass verges, especially behind the Co-op, and low-level graffiti. It was agreed that the Clerk should enquire whether CWAC would permit posts to be installed on Wells Avenue to deter HGVs from parking on the curb/grass verge. Cllr Smith and Cllr Venables will look to clean off graffiti not on private property.

12. CLERKS REPORT

- a. D-Day 80th Anniversary on 6th June, information circulated via email, the Clerk will share the bell ringing information with the church.
- b. The PC has received a thank you for the churchyard grant received by the Church PCC.
- c. The Clerk has ordered a FOC HMK Portrait, PC will consider gifting the portrait to the Church.
- d. CWAC are reviewing the mobile library route, the Clerk has asked if a stop can be considered for Lostock Gralam in the Stubbs Lane area.
- e. Peak Cluster – information event shared with the Cllrs via email on 16/02/2024 regarding an online information event to be held on 27/02/2024.
- f. The Clerk is working on a funding letter to be sent to local businesses.

13. FINANCE

- a. The Clerk has submitted a transfer request of £3000.00 from the Co-op Current account to the Lloyds Current account to cover March payments.

Bank balance summary

Co-op Current account as of 27/02/2024: £ 3,422.97
 Co-op Deposit account as of 27/02/2024: £12,909.02
 Lloyds Current account as of 27/02/2024: £ 396.20
 Total as of 27/02/2024: £16,728.37

- b. The Clerk will be working on the year end in March and April.
- c. To review and approve the following payments which are due and note any income received:

Cheque	Payee	Amount
Online Payment	Lyndsey Sandison	£961.24
Direct Debit	Nest	£39.57
Online Payment	Access Ability	£60.00
Online Payment	Ash Waste Ltd	£169.25
Online Payment	OJT Tree Services Ltd	£660.00
Online Payment	CG Services Cheshire Ltd	£252.00
Online Payment	Mark Venables	£7.16
Income		

15. COUNCILLORS' REPORTS & FUTURE AGENDA ITEMS

- Cllr M Venables raised that the Clerks Appraisal is due.
- Cllr T Smith asked that we find out about the St. Johns Avenue wildflowers.
- Cllr M Litton advised that the French drain is still leaking on Townshend Rd.
- Community Litter Pick in the Easter holidays.

The meeting finished at 8.16 pm

16. DATE AND TIME OF NEXT MEETING

The next Parish Council meeting will be on Monday 8th April 2024 at 7.00pm in the Church Hall.

L. Sandison

Appendix 1

PCSO Hambleton Monthly Update for the Shakerley Ward

Anti-Social Behaviour

Lostock Gralam

- A report of a male and a child, using the drive-tru on foot being abusive towards staff, CCTV viewed but unable to identify those involved.
- Report of caravans and vehicles attempting to gain entry to the car park of a business on Cheshire Avenue, they were stopped by security staff and left the area.
- Report of a dog-on-dog attack on Manchester Road. Investigation is ongoing.

Burglary

Lostock Gralam

- One reported, unknown person has entered a residential property and taken passports and cash, no CCTV or witnesses.

Theft

Lostock Gralam

- No reports received.

Road Safety

Lostock Gralam

- One speed enforcement session carried out on Manchester Road, 1 offence reported.
- There have been no further reports regarding vehicle ASB on the car park and Cheshire Avenue. Patrols are being conducted to prevent/deter. Notified of a incident from 29/2/24 via the Parish Council on 1/3/24.
- 1 Vehicle stop checked on Lion Dens, the driver provided a positive drugs wipe at the roadside, investigation is ongoing.
- 1 Vehicle stop checked on Manchester Road, the driver provided a positive drugs wipe at the roadside, investigation is ongoing.

Parking/highway Obstructions

Lostock Gralam

- Concerns raised about vehicles parking on the pavements on Townshend Road and Langford Road. Patrols to take place to monitor the parking and appropriate action taken to deal with any offences.

Schools

- Visits to Lostock Gralam, Byley and Lower Peover schools, to chat with staff to discuss any concerns /problems and provide reassurance.

PCSO surgery

Monday 22nd April, between 1pm – 2pm.

Costa Coffee, Lostock Gralam.

Everyone is welcome to come along to say hello and discuss any local issues or concerns.

I am aware that not everyone will be able to attend these surgeries, if you wish to raise any concerns please complete the Residents Voice Survey on the Cheshire Police Website, search for Residents Voice Northwich, and when completing the survey, the Policing area is Shakerley.

PCSO Phil Hambleton
Shakerley Police Beat Team