

MINUTES OF THE ANNUAL GENERAL MEETING OF LOSTOCK GRALAM PARISH COUNCIL HELD ON MONDAY 9th MAY 2022 AT THE CHURCH HALL

The meeting commenced at 7.16pm.

PRESENT: Parish Councillors T Hodges, P Kelly, L Kelly, K Hodgkinson, P Walker, M Litton, A Ross and M Venables

IN ATTENDANCE: L Sandison, Clerk

APOLOGIES FOR ABSENCE – Cllrs T Smith, P Cobley and PCSO P Hambleton

Current Chairman stood down, nominations for Chairman were received

1. ELECTION OF THE CHAIRMAN

It was **RESOLVED** to elect Cllr M Litton as Chairman of the Council for 2022-23. He took the chair and signed the Declaration of Acceptance of Office.

2. ELECTION OF VICE-CHAIRMAN

It was **RESOLVED** to elect Cllr M Venables as Vice-Chairman of the Council for 2022-23, he duly signed the Declaration of Acceptance of Office.

3. CODE OF CONDUCT AND MEMBERS' INTERESTS

Cllrs were reminded to notify the Clerk of any members interest form amendments.

It was noted that Cllr M Venables will review and update section A1 of his members interest form.

4. CHAIRMAN'S ALLOWANCE

The PC **RESOLVED** that the Chairman will receive an allowance of £100.00 for 2022/23.

5. DECLARATIONS OF INTEREST

-Cllr T Hodges is a Trustee of the Lostock Gralam Community Centre Association.

-Cllr P Walker is a Trustee of the Lostock Gralam Community Centre Association and a member of the PCC.

-Chairman M Litton declared that he will step down from the Sport Facility Management Committee with immediate effect in light of now being the Chairman of the PC.

6. ACCEPTANCE OF MINUTES

The PC **RESOLVED** that the minutes of the meeting of the council held on 4th April 2022, having been copied to members, was a correct record.

7. AGAR (ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN)

The PC **RESOLVED** to approve Section 2 (Accounting Statements) of the AGAR. The Chairman duly signed the AGAR.

8. PROGRESS REPORT

-Further gully emptying as taken place however the project is not yet fully complete.

- Costa Coffee has written to advise that they will speak with the Manager at the Lostock Gralam outlet to address overflowing bins.
- The PC considered whether to proceed with a CWAC boundary sign for Hall Lane, it was agreed that the Clerk should enquire whether a new sign can be installed at the Lostock/Lostock Gralam boundary on Manchester Road and whether the current Lostock Gralam/Plumley boundary sign on Manchester Road can be relocated to the Lostock Gralam/Lostock Green boundary on Station Road.
- The bus shelter project is still awaiting a gas inspection.

9. POLICE

-Cllr P Kelly advised that he has spoken to the PCSO regarding speeding on Manchester Road and the starting point of the 30mph on Manchester Road.

-Cllr M Litton advised that he has also spoken to the PCSO and thanked him for the sports in the park activities which he organised over Easter.

Report from PCSO P Hambleton

Anti-Social Behaviour

- Continued reports of parking issues on Townshend Road. Working with CWAC and Highways to address the problem.
- Group of youths reported, setting planks of wood on fire in the communal garden of the flats/bungalows on Hesketh Drive
- Damage caused to the cages protection the Air Cn units on a business premises on Cheshire Avenue.
- Report of a youth razzing around on an electric scooter, nearly hit a parked vehicle, and was abusive when challenge by a resident. Youth identified and visited at home and suitable advised.

Theft

- One reported theft of a number of packets laundry tablets.

Road Safety

- This month we have been on Manchester Road, conducting speed enforcement. The 7 offences captured have been sent for processing.

Schools

A Positive Futures presentation was held in Northwich, for a number of young people, including some for the Shakerley area, regarding gang culture, involvement and potential consequences.

Regular patrols outside the schools to engage with parents, pupils and staff, to deter/prevent parking problems.

Planned in the next month are talks at

Lostock Gralam – to Year 6 on Crime and Consequences, and a presentation/training on Lets Walk to Year 3 with CWAC Road Safety team.

Other

- Sports in the Park event held on Easter Saturday, at Lostock Gralam was well attended and hopefully everyone enjoyed the day. Security bike marking was also offered on the day.

Weekly PCSO surgeries

Friday 13th May, between 6pm – 7pm Princess Road, Allostock, Police vehicle to be parked near to the play area.

Friday 20th May, between 2pm – 3pm, Costa Coffee, Lostock Gralam.

Saturday 28th May, between 10am-11am, Hulme Lane, Lower Peover, Police vehicle to be parked near top the shop.

Saturday 28th May, between 12pm – 1pm, Birches Lane, Lostock Green, Police vehicle to be parked outside the Methodist Church.

All welcome to come along to say hello and discuss any local issues or concerns. I am aware that not everyone will be able to attend these face to face, if you wish to raise any concerns please complete the Residents Voice Survey on the Cheshire Police Website, search for Residents Voice Northwich, and when completing the survey the Policing area is Shakerley.

10. PLAY AREAS AND INSPECTIONS

-The Annual Play Area Inspection report has been received and circulated prior to the meeting. The Clerk will seek further guidance regarding the zipwire surface.

-Cllr M Venables and Cllr P Cobley will look to adjust the zipwire swing height and replace damaged bolt. A risk assessment shall be completed and signed before any work is completed.

-Memorial Bench

Cllr T Hodges and Cllr P Walker left the meeting room during the consideration of this item.

The PC **RESOLVED** to contribute £100.00 to a Sandringham Memorial Bench which the Community Centre Association has chosen for Jackie Garner.

The PC **RESOLVED** that the bench will be located near to the toddler play zone between the shrubbery and the existing picnic benches at the Stubbs Lane play area.

The PC **RESOLVED** that the Community Centre Association should transfer the remaining balance of the bench and installation cost prior to the Clerk placing the order for the bench and installation by CG Services Ltd.

-SPORTS FACILITY MANAGEMENT COMMITTEE

-The drop kerb and gate has now been installed.

-The rotating cone climber has now been greased by Cllr M Venables & Cllr P Cobley.

-The hanging branch and tree ties have now been removed as recommended in the H/S tree survey.

-A fitness class was seen using the play equipment and benches, the PC **RESOLVED** that the Clerk should remind the instructor that the play equipment and benches should not be used as part of fitness classes.

-Cllr M Venables will prepare a presentation and potential funding opportunities for outdoor gym equipment at the Stubbs Lane play area.

11. JUBILEE WORKING GROUP

-Minutes from the last Jubilee working group were circulated prior to the meeting.

-Cllr M Venables advised that he stepped down as Chairman of the Jubilee Working group as it is a Community Centre Event. M Geoghegan will Chair the meetings going forward.

-Cllr M Venables has now produced a Risk Assessment for the event which has been passed onto the Community Centre Association.

-Seven volunteers from the Parish Council will help on the Jubilee picnic day (4th June 2pm to 5pm).

12. CHAIRMAN & COUNCILLORS REPORT

-Cllr K Hodgkinson

- School planter has now been planted ready for the jubilee.
- Northwich Town Council require three months written notice to terminate current contract to maintain the two flower planters and plant twice yearly. NTC plan to have all planters planted and ready for the Jubilee.

- A watering service would cost £12.25 per visit for two planters.
- The PC **RESOLVED** that the Clerk should contact NTC to advise that not enough soil has been used when the planters have been filled previously. The planters will be reviewed in October and a decision made as to whether to continue with the contract.

-Cllr A Ross

- The Primary School has requested a meeting.

13. REPORT FROM THE CLERK

- The Clerk has attended an Orsted meeting in the month – verbal overview given.
- The Clerk has attended an LSEP meeting in the month -verbal overview given.

14. PLANNING APPLICATIONS & DECISIONS

The Council considered the following planning applications and **RESOLVED** to respond as below:

Planning Applications	
22/00829/FUL	-12 Herbert Street Lostock Gralam Northwich -Single storey rear extension -Comments date has now passed- no objections received via email consultation with Cllrs.
22/01006/FUL	- 13 Wilson Crescent Lostock Gralam -Existing summerhouse to become additional living space. -No objection.
DECISIONS	

15. FINANCE / AUDIT/DONATIONS

-S137 Grant Application- The PC **RESOLVED** to award a grant of £75.00 to Craig Wardle for the purchase of football bibs for the local children.

- To note the Internal Audit has now been carried out by John Henry. The Internal Audit Conclusion is that our internal controls are adequate.
 - Noted: that 'other receipts' was misstated on the AGAR and required amending.
 - Noted: The Fix Asset Register should state the method of valuation e.g., cost.
- The public rights period will be from Monday 13th June 2022 to Friday 22nd July 2022.

-It was **RESOLVED** to accept payment of the following accounts.

Chq no.	Payee	Amount
300874	Lyndsey Sandison	£860.73
300875	JDH Business Services Ltd	£338.40
300876	The Workshop Aberfeldy	£34.90
300883	Playsafety Limited	£109.20
300877	Indigo Surveys Ltd	£432.00
300878	CG Services Cheshire Ltd	£252.00
S/O	Information Commissioner	£35.00
300879	CHALC	£543.24
300880	ASH Waste Services Ltd	£150.30
300881	Russell Morte - RM Groundworks	£2,772.00
300882	Kath Hodgkinson	£20.00
S/O	Freeola	£12.56
300884	Craig Wardle	£75.00
Credit		
Bank Trf	Precept	£26,210.00

16. COUNCILLORS REPORTS AND FUTURE AGENDA ITEMS

-Sports Facility Management Committee members.

17. DATE AND TIME OF NEXT MEETING

The next Parish Council meeting will be held on Monday 6th June 2022 in the Church Hall at 7.00 p.m.

The meeting finished at 8.14 p.m.

L. Sandison