**Lostock Sustainable Energy Plant (SEP) Local Liaison Committee**

**Minutes of Meeting**

**Meeting No:01. Held on 24th August 2017**

1. **Record of Attendance**

Present:

Mr Fraser Ramsay (TATA Chemicals Europe Ltd) Chair

Councillor Gaye Billington, Rudheath Parish Council

Councillor Terry Murphy, Northwich Town Council

Mrs Lyndsey Sandison. Clerk of Lostock Gralam Parish Council

Apologies:

Ms Hazel Honeysett, Principal Planning Officer Cheshire West and Chester Council

Not in attendance:

Councillor Brian Jamieson, Northwich Town Council

1. **Agenda Items:**
   1. **Welcome and Introductions**

Mr Ramsay, as Lostock EFW Community Liaison Officer, welcomed the attendees to the inaugural Local Liaison Committee (LLC), held on TATA’s manufacturing site at Lostock.

* 1. **Purpose of the Lostock SEP Local Liaison Committee.**

Mr Ramsay explained that the LLC is a voluntary undertaking which TATA entered into within the Section 106 Agreement relating to the planning consent granted for the Lostock Sustainable Energy Plant. A key objective of the LCC is to maintain close links and communication with the local community and to enable people to gain a greater understanding of the construction, commissioning and future operation of the facility.

The Local Liaison Committee Terms of Reference document was sent to the meeting membership with the meeting invite letter.

* 1. **Project Overview**

Mr Ramsay provided a brief history of the Lostock site and TATA’s manufacturing operations. An overview of the project was explained. A copy of the presentation used during the meeting is provided with the meeting minutes.

* 1. **Current Project Activities**

Thirteen pre-commencement planning condition applications were discharged by Cheshire West and Chester Council (CWACC) in July with the first phase of site works scheduled to commence in August and completing in September. The works include:

* Securing the work site with fencing and access gates
* Establishment of the contractor compound with cabins and car parking
* Site service and building surveys
* Relocation of the existing overflow car park to a new area
* Demolition of the outer / ancillary buildings
* Vegetation clearance

Follow on activities include further ground contamination surveys to satisfy Environment Agency requirements and the detail scoping of the various enabling work packages required ahead of the demolition of the redundant power station.

* 1. **Site visit**

A brief visit to the work site provided an opportunity to understand where scheduled activities would be taking place and where the new facility would be located.

* 1. **AOB**
     1. The Councillors requested that a communication poster or newsletter is produced that can be distributed to the council members to assist in explaining the project to the local community.
     2. The committee agreed that at this stage of the project that a local representative from the community is not required for the Local Liaison Committee. The Councillors representing the town and parish councils can effectively provide information to the local communities.

1. **Future Meeting Dates**

The Local Liaison Committee will meet on a quarterly basis. Proposed future meeting dates are:

Thursday 30th November 2017, 2 PM Lostock Site

Thursday 1st March 2018, 2 PM Lostock Site

Thursday 24th May 2018, 2 PM Lostock Site

Thursday 23rd August 2018, 2 PM Lostock Site

**Fraser Ramsay**

**TATA Chemicals Europe Ltd**

**Lostock EFW Community Liaison Officer**